

# Town of Walden

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## APPLICATION FOR A SIGN PERMIT

### APPLICANTS' INFORMATION

### BUSINESS INFORMATION

APPLICANTS NAME \_\_\_\_\_ NAME OF BUSINESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_

CELL NUMBER \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ BUSINESS ADDRESS \_\_\_\_\_

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### SIGN DESCRIPTION (check all that apply)

Freestanding \_\_\_\_\_

Wall \_\_\_\_\_

Painted on wall \_\_\_\_\_

Illuminated \_\_\_\_\_

Freestanding \_\_\_\_\_

Double sided-faced \_\_\_\_\_

Temporary Sign \_\_\_\_\_

PLEASE READ THE ATTACHED ORDINANCE AND SUBMIT ONE COPY OF THE FOLLOWING DRAWINGS AND DETAIL FOR ALL PERMANET SIGNS.

- Site plan showing all existing and proposed signs on property.
- For freestanding signs, a site plan should include the location of signs and the relationship to existing buildings and other site features on the property.
- Wall elevations with dimensions and sign locations.
- Drawing(s) depicting height, width and depth of proposed sign(s). Include details showing how sign is attached to wall or grounds.

- Drawing(s) of proposed sign showing text, logos, colors, etc. With dimensions.
- Electrical and structural engineering details.
- Information illustrating the design and type of lighting, if any.

## TEMPORARY SIGNS

Temporary signs shall be no larger than 28" x 36".

Date requested for temporary sign \_\_\_\_\_ to \_\_\_\_\_.

Permits for temporary or special event signs shall be issued to civic, public, charitable events sponsored by any public, political, civic, charitable or community organization or group. The Town shall authorize the erection of a temporary sign or special event sign only within areas specifically designated for a total of five consecutive days. Any person who fails to promptly remove a temporary sign may be denied a future permit for a temporary or special event sign. Only one sign may be issued for a designated area at any one time.

Signs should not block the view at intersections.

Locations approved for the temporary sign are at the top of the W Road or the intersection of Anderson Pike and Taft Highway.

Date Approved \_\_\_\_\_

\_\_\_\_\_

Mayor/Recorder